

ROBERT C. BYRD HONORS SCHOLARSHIP

This scholarship program is authorized under Title IV, Part A, Subpart 6 of the Higher Education Act of 1965, as amended.

INSTRUCTIONS

2008-2009



Application Deadline:
March 30, 2008

General Information

The *Robert C. Byrd Honors Scholarship Program* is a federally funded program to promote student excellence and to recognize graduating seniors who show excellence in continued education. These \$1,500 scholarships are awarded on the basis of merit for the first year of study at an accredited institution of higher education. Awards are subject to the availability of congressional funding and may be received for a total of four years or \$6,000.

Eligibility Requirements

All applicants must meet the following requirements:

- Be a 2008 graduate of a Utah public or private secondary school or have the equivalent of a certificate of graduation recognized by the state.
- Be accepted for 2008 full-time enrollment at an accredited institution of higher education (any public or private nonprofit institution of higher education, or proprietary post-secondary vocational institution, as defined in section 481 of the HEA). Scholarship funds will be awarded to the accredited institution of higher education. Scholarships cannot be awarded for use at a military service academy. **A copy of the letter of acceptance must be included with the application.**
- Demonstrate outstanding academic achievement and show promise of continuing education.
- Achieve a minimum ACT composite score of 25 and a high school grade point average (GPA) of 3.70.
- Proof of U.S. citizenship is required in the form of one of the following documents: birth certificate, social security card, documentation that you are a permanent resident, or proof of citizenship through Immigration. Reminder, you must be a Utah resident even though you may live outside the State (e.g., military).

Application Procedure

Complete all sections of application.

Please refer to the final checklist to be sure all materials are included before mailing.

- 1) Please print the application and forms on plain white paper and staple the documents in the upper left-hand corner. Applications received in binders or with report covers will NOT be accepted.
- 2) Applications must have original signatures; no faxed copies will be accepted. Please submit the required forms to:

**The Robert C. Byrd Scholarship
Utah State Office of Education
250 East 500 South, P.O. Box 144200
Salt Lake City, Utah 84114-4200**

- 3) Applications that include any additional information, such as letters of recommendation, photographs, or any other extra documents, will be denied.

NONDISCRIMINATION STATEMENT: The Utah State of Education does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in its educational programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policy: Brenda Hedden, Utah State Office of Education, 250 East 500 South, P.O. Box 144200, Salt Lake City, Utah 84114-4200, (801) 538-7742.



ROBERT C. BYRD HONORS SCHOLARSHIP

Application Deadline:
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2008-2009
APPLICATION

PLEASE TYPE OR PRINT LEGIBLY

Section 1: Personal Data

NAME	SCHOOL		
CITY, STATE, ZIP	SCHOOL DISTRICT		
TELEPHONE	CONGRESSIONAL DISTRICT NUMBER		
CELL PHONE	PARENT OR GUARDIAN		
EMAIL ADDRESS	PARENT OR GUARDIAN EMAIL ADDRESS		
Are you a Utah resident and U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No (Proof of citizenship or residency may be requested prior to approval)			
Are you registered with the Selective Service? <input type="checkbox"/> Yes <input type="checkbox"/> No (If NO, check appropriate box below.) <input type="checkbox"/> I am female. <input type="checkbox"/> I have not reached my 18 th birthday. <input type="checkbox"/> I am in the armed services on active duty.			
NOTE: If you are required to register with Selective Service, you must be registered in order to receive Title IV financial aid. If you purposely give false or misleading information, you will be subject to a fine, imprisonment, or both.			
List institution of higher education <input type="checkbox"/> Public or <input type="checkbox"/> Private	Attach a copy of the acceptance letter from the institution of higher education.		
SCHOOL MAILING ADDRESS	SCHOOL CITY, STATE, ZIP		
APPLICANT SIGNATURE	DATE	PARENT/GUARDIAN SIGNATURE	DATE

Section 2: Education Data (TO BE COMPLETED BY SCHOOL GUIDANCE COUNSELOR)

HIGH SCHOOL NAME AND MAILING ADDRESS	
Grade point average (GPA) _____ Cumulative GPA on an unweighted 4.0 scale	ACT Score _____ Composite _____
Class rank _____ out of _____ students	SAT Score _____ Verbal _____ Math _____
I certify that the above information (Section 1 and 2) is complete and accurate AND have attached the original transcript.	
	SIGNATURE
	PRINT NAME
	OFFICIAL TITLE
	DATE

ROBERT C. BYRD HONORS SCHOLARSHIP—2008-2009 Application

Section 3: Certification of Eligibility for Federal Assistance in Certain Programs

I declare section 34 of CFR 75.60, 75.61, and 75.62 requires I make specific certifications of eligibility to the U.S. Department of Education as a condition of applying for Federal funds in certain programs, and these requirements are in addition to any other eligibility requirements that the U.S. Department of Education imposes under program regulations.

I. I declare:

A. I do not owe a debt, am currently repaying a debt, or am not in default on a debt (as that term is used at 34 CFR Part 668):

1. To the Federal Government under a non-procurement transaction (e.g., a previous loan scholarship, grant, or cooperative agreement); or
2. For a fellowship, scholarship, stipend, discretionary grant, or loan in any program of the U.S. Department of Education that is subject to 34 CFR 75.60, 76.61, and 75.62, including:

Federal Pell Grant Program (20 U.S.C. 1070a, et seq.);
Federal Supplemental Educational Opportunity Grant [SEOG] Program (20 U.S.C. 1070b, et seq.);
State Student Incentive Grant Program [SSIG] (20 U.S.C. 1070c, et seq.);
Federal Perkins Loan Program (20 U.S.C. 1087aa, et seq.);
Income Contingent Direct Loan Demonstration Project (20 U.S.C. 1087a, note);
Federal Stafford Loan Program, Federal Supplemental Loans for Students [SLS], Federal PLUS, or
Federal Consolidation Loan Program (20 U.S.C. 1071, et seq.);
Cuban Student Loan Program (20 U.S.C. 2601, et seq.);
Robert C. Byrd Honors Scholarship Program (20 U.S.C. 1070d-31, et seq.);
Jacob K. Javits Fellows Program (20 U.S.C. 1134h-1124i);
Patricia Roberts Harris Fellowship Program (20 U.S.C. 1134d-1134g);
Christa McAuliffe Fellowship Program (20 U.S.C. 1105-1105i);
Bilingual Education Fellowship Program (20 U.S.C. 3221-3262);
Rehabilitation Long-Term Training Program (29 U.S.C. 774(b));
Paul Douglas Teacher Scholarship Program (20 U.S.C. 1104, et seq.);
Law Enforcement Education Program (42 U.S.C. 3775);
Indian Fellowship Program (29 U.S.C. 774(b));

- or -

B. I made satisfactory arrangements with the U.S. Department of Education to repay a debt as described above in A1 or A2.

II. I have not been declared by a judge ineligible to receive Federal assistance for the period of this requested funding, as a condition of sentencing under Section 5301 of the Anti-Drug Abuse Act of 1988 (21 U.S.C. 862).

I accept liability and understand if I provide false information about any of the above statements I must repay the U.S. Department of Education for funds awarded thru this scholarship. I may be subject to civil penalties and criminal prosecution as stated under section 18 of the U.S.C. 1001.

APPLICANT NAME (TYPE OR PRINT)

APPLICANT SIGNATURE

DATE

For Utah State Office of Education Use Only:

GPA

ACT/SAT Scores

School Seal

Applicant Signatures

Parent Signatures

HS Counselor Signature

Certification of Eligibility

High School Transcript

College Acceptance





***** AGREEMENT FORM *****
2008-2009 Robert C. Byrd Honors Scholarship

Please initial below that you understand the scholarship rules and regulations.

_____ **Qualified Institution of Higher Education:** I understand federal rules require I attend an accredited institution in one of the fifty United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, the Northern Mariana Islands, American Samoa, or the Freely Associated States (the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau). I understand I must be receiving academic credits from said institution and maintain satisfactory academic progress. I understand accredited military academies cannot receive this money.

_____ **Distribution of Funds:** I understand if my Robert C. Byrd Honors Scholarship is combined with other forms of federal financial assistance the amount of the Robert C. Byrd Honors Scholarship will be reduced by the amount which exceeds the cost of attendance for one year of school.

_____ **Military Selective Service:** I understand as a male recipient, I am required to register with the Selective Service when I reach 18 years of age.

_____ **First Year:** If I cease full-time attendance during my first year of study, I understand the Robert C. Byrd Honors Scholarship will be forfeited. **I must begin my freshman year in the fall of 2008, no leave of absences will be granted. I understand I must attend classes full-time for the entire first year.** The Agreement Form must be received by the Utah State Office of Education by March 30, 2008 or my scholarship will be forfeited.

_____ **Renewal:** This scholarship is renewable for a total of four years or up to \$6,000 dollars. The award amount may change based upon annual funding. This scholarship can be applied only to undergraduate study; if I graduate early, I will forfeit all remaining scholarship funds. **The Agreement Form and the Eligibility Form must be postmarked by June 30 to renew the scholarship yearly.** Failure to submit these forms will result in forfeiture of the scholarship.

_____ **Forfeit Information:** I understand I may forfeit my scholarship, if I am dismissed, placed on disciplinary probation, drop below full-time status, or withdraw. I agree to contact the Utah State Office of Education within 30 days of withdrawal and will refund the Robert C. Byrd Honors Scholarship funds or portions thereof to be in compliance with the Higher Education Institution's policy.

_____ **Waivers:** I may apply for a waiver from the Utah State Office of Education in order to attend less than full time after one year of full-time attendance. Waivers will be granted due to illness based on a physician's statement, religious mission or military service. **The request must be accompanied by supporting documentation from my physician, church or military unit.** Based on federal legislation, only one waiver will be granted and may not exceed two years.

STUDY ABROAD: **I UNDERSTAND I MUST BE ENROLLED IN AN INSTITUTION OF HIGHER EDUCATION IN THE UNITED STATES AND BE RECEIVING ACADEMIC CREDITS FROM THAT INSTITUTION TO CONTINUE RECEIVING THE SCHOLARSHIP MONEY.**

PLEASE MAKE A COPY OF THIS SIGNED AGREEMENT FOR YOUR RECORDS

I understand the above Robert C. Byrd Honors Scholarship Rules and Regulations and I agree to abide by them.

Name _____

Signature _____

Date _____

FINAL CHECKLIST
ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION

Complete all sections of application.
Please refer to the final checklist to be sure all materials are included before mailing.

- ☐ Section 1
 - Applicant's personal data
 - Applicant's signature
 - Parent's/guardian's signature

- ☐ Section 2 (completed by School Guidance Counselor)
 - High school name and address
 - School seal
 - G.P.A.
 - Test scores
 - Guidance counselor's signature
 - Official high school transcript or equivalent

- ☐ Section 3
 - Applicant's signature

- ☐ Section 4
 - Agreement form
 - Applicant name and signature

- ☐ Copy of ACT/SAT scores

- ☐ Copy of acceptance letter from the institution of higher education

- ☐ Application procedures are listed below:
 - Include applicant name and signature.
 - Please print the application and forms on plain white paper and staple the documents in the upper left-hand corner.
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- Applications that include any additional information, such as letters of recommendation, photographs, or any other extra documents, will be denied.

Applications must be postmarked by March 30, 2008
Late or incomplete applications will NOT be considered

